

**ALAN (AL) VANWASHENOVA**

Supervisor - (734) 242-5904  
Fax - (734) 242-8589

**KYLE T. BRYANT**

Clerk - (734) 242-5800  
Fax: (734) 242-1508

**JULIE A. ELLISON**

Treasurer - (734) 242-5902  
Fax: (734) 242-1508

**BUILDING DEPARTMENT**

(734) 242-5900  
Fax: (734) 242-1634



**FRENCHTOWN CHARTER TOWNSHIP**

2744 Vivian Road - Monroe, Michigan 48162-9212 - (734) 242-3282

**CHRISTIAAN CARLTON**

**CHRIS COLLINS**

**GARY KLEMZ**

**MATT RIMEL**

*TRUSTEES*

**ASSESSING DEPARTMENT**

(734) 242-8588

**BOARD WORKSHOP MEETING MINUTES  
SEPTEMBER 17, 2024**

A Regular Meeting of the Frenchtown Charter Township Board was held on September 17, 2024 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	DEPUTY CLERK – Jessica Burt

Fire Chief, Wendy Stevens; DPW Director, Richard Weirich; Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; Twp Engineer, Mark Mathe; HR Director, Sarah Karl via Zoom; 1 off-duty firefighter and 5 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:01 PM.

**CHANGES TO THE AGENDA:** Add 8a, 2024 Tax Roll Resolutions and 8b, Hiring Committee Recommendation for DPW Service Worker employee.

**MOTION #24.220 – AGENDA APPROVAL:** Motion made by Mr. Collins; seconded by Mr. Carlton to approve the September 17, 2024 agenda as amended. A voice vote was taken. Motion carried 7-0.

**MOTION #24.221 – APPROVAL OF SEPTEMBER 17, 2024 CONSENT AGENDA:** Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**CONSENT AGENDA:**

- a. September 10, 2024 –Regular Board Meeting Minutes
- b. Invoices paid between September 11, 2024 to September 13, 2024
- c. Invoices to be Paid on September 17, 2024

**PUBLIC COMMENT:** None

**MOTION #24.222 – DISCUSSION – 1<sup>ST</sup> READING – SEWER USE ORDINANCE AMENDMENT NO. 190-3:** Motion made by Mr. Klemz; seconded by Mr. Rimel to have the 1<sup>st</sup> reading of Sewer Use Ordinance Amendment No. 190-3. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

**MOTION #24.223 – DISCUSSION – 2024 TAX ROLL RESOLUTIONS & TOWNSHIP’S L4029:** Motion Mr. Bryant; seconded by Mr. Carlton to approve the following 2024 Tax Roll Resolutions: Fire Fund Millage, Operation Millage, Resort District Millage, Lake Erie Transit and to authorize the Township Clerk & Supervisor to sign the Township’s L4029. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

**MOTION #24.224 – DISCUSSION – HIRING COMMITTEE RECOMMENDATION – DPW SERVICE WORKER:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the Hiring Committee’s recommendation of hiring Xander Bunch as DPW Service Worker based on a satisfactory background investigation. A roll call vote was taken. Mr. Bryant-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes. Motion carried 7-0.

**MOTION #24.225 – DISCUSSION – ARPA AGREEMENT WITH MONROE COUNTY BUSINESS ALLIANCE – RECIPIENT GRANT AGREEMENT:** Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the Recipient Grant Agreement for the proposed new water tower and to authorize the Township Supervisor to sign the agreement. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

**MOTION #24.226 – DISCUSSION – TRUNK OR TREAT:** Motion made by Mr. Bryant; seconded by Mr. Rimel to approve Chris Collins as the Halloween Trunk or Treat Party Director. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**MOTION #24.227 – DISCUSSION – REPLACEMENT COMPUTER PROGRAM:** Motion made by Mr. Bryant; seconded by Mr. Rimel to table this item. A voice vote was taken. Motion carried 7-0.

**MOTION #24.228 – 2025 MEDICARE PLUS BLUE PPO INSURANCE RENEWAL:** Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the 2025 Medicare Plus Blue PPO Insurance Renewal. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes. Motion carried 7-0.

**MOTION #24.229 – DISCUSSION – LAWNCARE CONTRACT FOR ALL TOWNSHIP PROPERTIES:** Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the 2025 Lawncare Treatments Contract for all Township Properties with Dave’s Complete Lawn Care Inc. as proposed in the September 9, 2024 Renewal Proposal. A roll call vote was taken. Mr. Rimel-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

**DISCUSSION – REQUEST TO CONTRACT MUNICIPAL ANALYTICS TO GATHER MARKET COMPARABLE COMPENSATION INFORMATION:** The Board discussed this item.

**PUBLIC COMMENT:** None

**MOTION #24.230 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the September 17, 2024 Board Workshop Meeting at 4:08 PM. A voice vote was taken. Motion carried 7-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk