

FRENCHTOWN CHARTER TOWNSHIP
PLANNING COMMISSION MEETING
April 18, 2024

SIG *Frank Calkins*
APPROVED

The meeting was called to order at 7:00 p.m.

Roll call: Bill VanDaele Tim Stiff Chris Collins
Dennis Staelgraeve Fred Calkins

Absent: Don Abrams-absent
Brian Dotson-absent

Also present: Justin Sprague, CIB Planning, Frenchtown Charter Township Planner
Dave Uhl, Economic Development/Public Safety Director
Gary Dahl, Frenchtown Charter Township, Building Official
Julie Townsend, Civil Project Manager, Driesenga & Associates Inc., Representative for
the Rezoning of 079-011-00

0 interested citizens in person.

Item No. 1 Call to Order.

A quorum being present, Dennis Staelgraeve called the meeting to order at 7:00 PM. This meeting was held under the Open Meetings Act.

Pledge of Allegiance was observed.

Item No. 2 Roll Call.

Roll Call Performed.

Don Abrams was excused.

Item No. 3 Approval of Agenda.

Motion

Moved By: Tim Stiff

Supported By: Chris Collins

A motion was made to approve the agenda as presented.

MUC

Item No. 4 Approval of Minutes of March 21, 2024 Meeting.

Motion

Moved By: Tim Stiff

Supported By: Fred Calkins

A motion was made to approve the minutes for the March 21, 2024 Planning Commission meeting.

MUC

Item No. 5 Public Comment on Non-agenda Items Only.

There were no public comments.

Item No. 6 Business Items

Nothing to discuss.

Item No. 7 Public Hearing: Request to rezone Parcel #07-079-011-00, located at 2414 N. Telegraph Road. The 1.85-acre parcel is currently zoned I-1, Industrial District. The applicant is proposing to rezone the entire parcel to C-2, General Commercial.

Justin Sprague, CIB Planning gave his review comments and recommended approval of the proposed Rezoning.

Julie Townsend, Driesenga & Associates Inc representative, provided requested information.

Motion

Moved By: Bill VanDaele

Supported By: Tim Stiff

A Motion was made to place on file submittal documents from Applicant, the Legal Notice along with the Mailing Affidavit to which 22 members of the public were sent and the Review Document from Justin Sprague, CIB Planning.

MUC

Members discussed.

No further discussion.

Motion

Moved By: Bill VanDaele

Supported By: Tim Stiff

A Motion was made to open the public hearing for comments at 7:06 PM.

MUC

No public discussion occurred.

Motion

Moved By: Chris Collins

Supported By: Bill VanDaele

A Motion was made to close the public hearing for comments at 7:06 PM.

MUC

Board discussed.

No further discussion.

Motion

Moved By: Chris Collins

Supported By: Fred Calkins

A motion was made to recommend approval of the request to the Township Board to rezone approximately 1.85 acres at 2414 N. Telegraph Rd. Parcel ID 07-079-011-00 (01) from I-1 Industrial District to C-2 General Commercial.

Roll Call:

VanDaele - Y
Stiff - Y

Staelgraeve - Y
Collins -Y

Calkins - Y

5- Yes votes, 0 - No votes

MUC

Item No. 8 Other Business/Discussion

No discussion.

Item No. 9 Board Reports and Administrative Update.

a. Administrative Review Update

Justin Sprague CIB Planning, introduced Kristen Hatfield, CIB Planning.

b. Township Board Report

Mr. Collins gave his report.

c. ZBA Report

Mr. Calkins reported the ZBA did not meet in April.

d. Master Plan Update
Waiting on Steering Committee

e. Next Planning Commission Meeting– May 16, 2024

No further discussion.

Item No. 10 Public Comment on Non-agenda Items Only.

Nothing to discuss.

Item No. 11 Adjournment

Motion

Moved By: Tim Stiff

Supported By: Chris Collins

A motion was made to adjourn the meeting at 7:14 p.m.

MUC