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**FRENCHTOWN CHARTER TOWNSHIP**

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**GARY KLEMZ**

**MATT RIMEL**

*TRUSTEES*

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**BOARD WORKSHOP MEETING MINUTES  
OCTOBER 15, 2024**

A Regular Meeting of the Frenchtown Charter Township Board was held on October 15, 2024 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel - EXCUSED
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	DEPUTY CLERK – Jessica Burt

Fire Chief, Wendy Stevens; DPW Director, Richard Weirich; Public Safety/Economic Development Director, Dave Uhl; Twp Engineer, Mark Mathe; HR Director, Sarah Karl and 5 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:01 PM.

**CHANGES TO THE AGENDA:** Add 11a, Job descriptions for Community Center Program Administrator & Director positions.

**MOTION #24.260 – AGENDA APPROVAL:** Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the October 15, 2024 agenda as amended. A voice vote was taken. Motion carried 6-0.

**MOTION #24.261 – APPROVAL OF OCTOBER 15, 2024 CONSENT AGENDA:** Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the consent agenda as presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

**CONSENT AGENDA:**

- a. October 8, 2024 –Regular Board Meeting Minutes
- b. Invoices paid between October 9, 2024 to October 11, 2024
- c. Invoices to be Paid on October 15, 2024

**PUBLIC COMMENT:** None

**DISCUSSION – DISCUSSION ON SELLING OF TWO TOWNSHIP PARCELS:** The Board discussed this item.

**MOTION #24.262 – DISCUSSION – PESTICIDE TRAINING CLASS REIMBURSEMENT – THOMAS MCCAMMON:** Motion made by Mr. Klemz; seconded by Mr. Carlton to approve reimbursing Thomas McCammon for 2 Pesticide Training Classes at a cost not to exceed \$310.00. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes.

Motion carried 6-0.

**DISCUSSION – FORMAL MEETING SPACE REQUEST FROM SEMCOG:** The Board discussed this item.

**DISCUSSION – 2025 BUDGET:** The Board and an audience member had comments regarding the draft 2025 Budget.

**MOTION #24.263 – HIRING OF COMMUNITY CENTER DIRECTOR & COMMUNITY CENTER PROGRAM ADMINISTRATOR:** Motion made by Mr. Bryant; seconded by Mr. Carlton to approve the job descriptions and positions as presented. A roll call vote was taken. Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. Collins-Yes. Motion carried 6-0.

**PUBLIC COMMENT:** One person questioned chickens in residential areas.

**MOTION #24.264 – INCREASE HALLOWEEN TRUNK OR TREAT 2024 BUDGET:** Motion made by Mr. Carlton; seconded by Mr. Bryant to increase the Halloween Trunk or Treat 2024 Budget to \$3,000.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

**MOTION #24.265 – CONCRETE QUOTE FOR NADEAU RD LIBRARY:** Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the concrete quotes from Soave Landscaping LLC at a cost not to exceed \$38,300.00 for the Nadeau Road Library. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #24.266 – BS&A AUDIT OF BUILDING DEPARTMENT:** Motion made by Mr. Collins; seconded by Mr. Carlton to direct that an audit of the records in the Building Department as to blight and zoning enforcements to completed forthwith. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #24.267 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the October 15, 2024 Board Workshop Meeting at 5:31 PM. A voice vote was taken. Motion carried 6-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk