

ALAN (AL) VANWASHENOVA

Supervisor - (734) 242-5904
Fax - (734) 242-8589

KYLE T. BRYANT

Clerk - (734) 242-5800
Fax: (734) 242-1508

JULIE A. ELLISON

Treasurer - (734) 242-5902
Fax: (734) 242-1508

BUILDING DEPARTMENT

(734) 242-5900
Fax: (734) 242-1634



FRENCHTOWN CHARTER TOWNSHIP

2744 Vivian Road - Monroe, Michigan 48162-9212 - (734) 242-3282

CHRISTIAAN CARLTON

CHRIS COLLINS

GARY KLEMZ

MATT RIMEL

TRUSTEES

ASSESSING DEPARTMENT

(734) 242-8588

**BOARD WORKSHOP MEETING MINUTES
NOVEMBER 19, 2024**

A Regular Meeting of the Frenchtown Charter Township Board was held on November 19, 2024 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	DEPUTY CLERK – Jessica Burt

Fire Chief, Wendy Stevens; DPW Director, Richard Weirich; Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; Twp Engineer, Mark Mathe; HR Director, Sarah Karl and 10 other persons were in attendance.

Supervisor VanWashenova declared there was quorum at 5:00 PM.

CHANGES TO THE AGENDA: Move Agenda item #18 to 7A, Flock Presentation; Add 13A, Extension of Yard Waste collection; Add 18, Municipal Project Miscellaneous costs and add 20A, Closed Session under Open Meetings Act 8h.

MOTION #24.292 – AGENDA APPROVAL: Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the November 19, 2024 agenda as amended. A voice vote was taken. Motion carried 7-0.

MOTION #24.293 – APPROVAL OF NOVEMBER 19, 2024 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Rimel to approve the consent agenda as presented. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. November 12, 2024 –Board Workshop Meeting Minutes
- b. Invoices paid between November 13, 2024 to November 15, 2024
- c. Invoices to be Paid on November 19, 2024

PUBLIC COMMENT: None

MOTION #24.294 – FLOCK SAFETY CAMERAS PRESENTATION: A few employees from Flock Group and an employee from the Monroe County Sheriff’s Department gave a Zoom and in person presentation to the Board regarding proposed Cameras being installed along N Dixie Hwy and N Telegraph. Motion made by Mr. Rimel; seconded by Mr. Carlton to table this item. A voice vote was taken. Motion carried 7-0.

MOTION #24.295 – SENIOR CITIZENS TAX PENALTY WAIVER RESOLUTION & TAX FEE &

PENALTY RESOLUTION: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the Senior Citizens Tax Penalty Waiver and Tax Fee & Penalty Resolutions. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #24.296 – ENGINEERING COST FOR N TELEGRAPH ROAD DAMAGED WATER MAIN:

Motion made by Mr. Rimel; seconded by Mrs. Ellison to approve the engineering costs from Mannik & Smith for the N Telegraph Road damaged Water Main at a cost not to exceed \$162,000.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #24.297 – PURCHASE REQUEST – PLOW – WATER/DPW DEPARTMENTS:

Motion made by Mr. Klemz; seconded by Mr. Carlton to approve purchasing a plow from Abco Truck and Equipment at a cost not to exceed \$8,531.00. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #24.298 – PURCHASE REQUEST – 2 SALTDogg BOX SALT SPREADER – WATER/DPW

DEPARTMENTS: Motion made by Mr. Klemz; seconded by Mr. Rimel to approve purchasing 2 Saltdogg Box Salt Spreaders from Jack’s Power Equipment at a cost not to exceed \$11,650.00. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Bryant was absent from voting. Motion carried 6-0.

MOTION #24.299 – ENGINEERING COST TO CREATE MAN-DOOR INSIDE CURRENT BULK

CHEMICAL STORAGE FACILITY: Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the engineering costs from Mannik & Smith to create Man-Door inside current bulk chemical storage facility at a cost not to exceed \$5,150.00. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

MOTION #24.300 – YARD WASTE EXTENSION:

Motion made by Mr. Klemz; seconded by Mr. Bryant to approve extending yard waste collection to December 7, 2024 at a cost not to exceed \$5,553.10. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #24.301 – DISCUSSION – REPLACEMENT ROOF – WATER TREATMENT PLANT:

Motion made by Mr. Rimel; seconded by Mr. Carlton to approve Lutz Roofing replacing the Water Treatment Plant roof and hatches at a cost not to exceed \$184,875.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #24.302 – DISCUSSION – 2025 WAGE & SALARY SCHEDULE:

Motion made by Mr. Rimel; seconded by Mr. Collins to approve the HR Director’s recommendation for the 2025 Wage & Salary Schedule as presented. A roll call vote was taken. Mr. Collins-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #24.303 – CHANGE ORDER #16 – MUNICIPAL PROJECT:

Motion made by Mr. Bryant; seconded by Mr. Rimel to approve Change Order #16 for the Municipal Project as presented. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #24.304 – TURN OUT GEAR GRANT:

Motion made by Mr. Klemz; seconded by Mr. Rimel to approve the Fire Chief applying for the Turn Out Gear Reimbursing Grant and to purchase Turn Out Gear at a cost of \$66,546.00 with the Grant reimbursing \$63,000.00. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes. Motion

carried 7-0.

MOTION #24.305 – TAX INCREMENT SHARING AGREEMENTS FOR N DIXIE HWY & TELEGRAPH ROAD: Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve the Tax Increment Sharing Agreements with the County of Monroe for N Dixie Hwy and N Telegraph Roads. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes. Motion carried 7-0.

MOTION #24.306 – SURFACE PROS – BUILDING DEPARTMENT: Motion made by Mr. Rimel; seconded by Mr. Collins to approve purchasing 4 MSI Summit 13 computers from Tech Experts at a cost not to exceed \$11,867.36 for the Building Department. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #24.307 – MUNICIPAL PROJECT SOUND SYSTEM: Motion made by Mr. Collins; seconded by Mr. Klemz to approve the Sound system quote for the Municipal Center from Access & Alarm at a cost not to exceed \$28,300.22. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #24.308 – MUNICIPAL PROJECT MISC ITEMS: Motion made Mr. Bryant; seconded by Mrs. Ellison to authorize the development committee to purchase the miscellaneous janitorial/equipment on the list provided with the understanding that 3 quotes will be provided at a total cost not to exceed \$75,000.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

2025 BUDGET: The Board discussed the 2025 Budget.

PUBLIC COMMENT: One person questioned the number of trailers allowed in Zoning Ordinance No. 300.

MOTION #24.309 – GO INTO CLOSED SESSION: Motion made by Mrs. Ellison; seconded by M. Rimel to go into Closed Session under Open Meetings Act 8h and to include the Township Attorney, Deputy Clerk, HR Director Karl and Public Safety Director Uhl. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Rimel-Yes. Motion carried 7-0. This vote was taken at 5:19 pm.

MOTION #24.310 – ADJOURN CLOSED SESSION/RECONVENE INTO WORKSHOP MEETING/APPROVE CLOSED SESSION MINUTES: Motion made by Mr. Rimel; seconded by Mrs. Ellison approve the minutes of Closed Session and reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 6:14 pm.

MOTION #24.311: Motion made by Mr. Rimel; seconded by Mr. Carlton to confirm Public Safety Director Uhl's full administrative and supervisory authority and oversight over the Fire Chief including the ability to issue direction/directives; to impose discipline and otherwise exercise full rights of supervision over the Fire Chief with the Public Safety Director Uhl to report to the full Board. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 7-0.

MOTION #24.312 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the November 19, 2024 Board Workshop Meeting at 6:31 PM. A voice vote was taken. Motion carried 7-0.