

**ALAN (AL) VANWASHENOVA**

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*TRUSTEES*

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**REGULAR TOWNSHIP MEETING MINUTES  
JANUARY 28, 2025**

A Regular Meeting of the Frenchtown Charter Township Board was held on January 28, 2025 at 7:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

<b>PRESENT:</b>	TRUSTEE – Sheila Bussell
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison - EXCUSED	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	DEPUTY CLERK – Jessica Burt

Fire Chief, Wendy Stevens; DPW Director, Richard Weirich; Township Public Safety/Economic Development Director, Dave Uhl; HR Director, Sarah Karl; 1 off-duty firefighter and 21 persons were in attendance.

Supervisor VanWashenova declared there was quorum at 7:00 PM.

A Moment of Silence was held to remember and honor James Spas, former Township Supervisor.

**CHANGES TO THE AGENDA:** Add 14A, Presentation from Mr. Heck for Municipal Community Center.

**MOTION #25.26 – AGENDA APPROVAL:** Motion made by Mr. Collins; seconded by Mr. Klemz to approve the January 28, 2025 agenda as amended. A voice vote was taken. Motion carried 6-0.

**MOTION #25.27 – APPROVAL OF JANUARY 28, 2025 CONSENT AGENDA:** Motion made by Mr. Bryant; seconded by Mr. Yoas to approve the consent agenda as presented. A roll call vote was taken. Mr. Yoas-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mrs. Bussell-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 6-0.

**CONSENT AGENDA:**

- a. January 14, 2025 – Regular Township Meeting Minutes
- b. Invoices paid between January 15, 2025 to January 24, 2025
- c. Invoices to be Paid on January 28, 2025

**PUBLIC COMMENT:** Four persons spoke and were not in favor of the rezoning of the parcels located on N Telegraph Road.

**MOTION #25.28 – DISCUSSION – SEVERAL ROAD REPAIRS 2025:** Motion made by Mr. Klemz; seconded by Mr. Yoas to approve authorizing the Township Supervisor to request contracts with the Monroe County Road Commission for the road improvements proposed for \$326,825.00 with the 10% contingency cost and to bring back to the Board for final approval of the contracts. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Yoas-Yes; Mrs. Bussell-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #25.29 – DISCUSSION – PURCHASE REQUEST – METERS & REMOTES – WATER**

**DEPARTMENT:** Motion made by Mr. Yoas; seconded by Mr. Bryant to approve purchasing the requested meters and remotes from SLC Meter Company at a cost not to exceed \$234,405.00. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Bussell-Yes; Mr. Yoas-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0.

**MOTION #25.30 – DISCUSSION – PURCHASE REQUEST – TRACTOR – TOWNSHIP**

**MAINTENANCE:** Motion made by Mr. Bryant; seconded by Mr. Yoas to authorize a committee of the Township Supervisor, Trustee Klemz and Trustee Yoas to purchase a tractor for general township maintenance at a cost not to exceed \$30,000.00. A roll call vote was taken. Mr. Collins-Yes; Mrs. Bussell-Yes; Mr. Klemz-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 6-0.

**MOTION #25.31 – DISCUSSION – REVIEW EARNED SICK TIME ACT:** Motion made Mr. Klemz; seconded by Mr. Collins to amend our Personnel Policy to include the required changes for Michigan earned sick time act as presented and removing the old language regarding paid medical leave act. A roll call vote was taken. Mr. Yoas-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mrs. Bussell-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes. Motion carried 6-0.

**MOTION #25.32 – DISCUSSION – REVIEW JOB DESCRIPTION FOR YOUTH**

**SOFTBALL/BASEBALL DIRECTOR POSITION:** Motion made by Mr. Klemz; seconded by Mrs. Bussell to approve the proposed job description as amended for the youth softball/baseball director. A roll call vote was taken. Mrs. Bussell-Yes; Mr. Yoas-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #25.33 – DISCUSSION – HUMAN RESOURCES DIRECTOR JOB DESCRIPTION &**

**CONTRACT:** Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the Human Resources Director's job description and one year employment contract as proposed. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Bussell-Yes; Mr. Yoas-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 6-0.

**MOTION #25.34 – DISCUSSION – AMENDED RECREATION PROGRAM WAGE 2025 SCHEDULE:**

Motion made by Mr. Collins; seconded by Mr. Yoas to approve the amended Recreation program 2025 wage schedule as presented. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Yoas-Yes. Motion carried 6-0.

**PRESENTATION FROM SCOTT HECK TIER 1 CATERER FOR THE MUNICIPAL COMMUNITY**

**CENTER:** Mr. Heck gave a short presentation to the Board regarding the Community Center.

**MOTION #25.35 – DISCUSSION – REVIEW MAKERS MARKET MANAGER AGREEMENT:**

Motion made by Mr. Klemz; seconded by Mr. Bryant to approve the job description and the one-year employment agreement for the Makers Market Manager as presented. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Bussell-Yes. Motion carried 6-0.

**PUBLIC COMMENT:** One person asked questions regarding job employment postings.

**MOTION #25.36 – GO INTO CLOSED SESSION UNDER OPEN MEETINGS ACT 8D & 8H:**

Motion made by Mr. VanWashenova; seconded by Mr. Bryant to go into Closed Session under Open Meetings Act Section 8d and 8h and to include Township Attorney, Deputy Clerk and Economic Development Director. A roll call vote was taken. Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes. Motion carried 6-0. This vote was taken at 8:15 pm.

**MOTION #25.37 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION**

**MINUTES/RECONVENE INTO REGULAR MEETING:** Motion made by Mr. Bryant; seconded by Mr. Yoas to approve the minutes of Closed Session and reconvene in open session. A voice vote was taken. Motion

carried 6-0. This vote was taken at 8:49 pm.

**MOTION #25.38:** Motion made by Mr. Bryant; seconded by Mrs. Bussell to direct the Township Attorney to rescind the purchase offer as discussed. A roll call vote was taken. Mr. Yoas-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mrs. Bussell-Yes; Mr. Bryant-Yes. Motion carried 6-0.

**MOTION #25.39 – DISCUSSION – IAFF GRIEVANCE #24-001:** Motion made by Mr. Klemz; seconded by Mr. Collins to direct the bargaining committee along with the Township Labor Attorney to respond to IAFF regarding the grievance 24-001. A roll call vote was taken. Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Yoas-Yes; Mrs. Bussell-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #25.40 – PROPOSED RESOLUTION:** Motion made by Mr. Collins; seconded by Mr. Yoas to authorize the Township Attorney to prepare a Resolution for the Spas Meeting Room at the Municipal Building and to bring back to the Board for consideration. A roll call vote was taken. Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Yoas-Yes; Mrs. Bussell-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #25.41 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mr. Yoas to adjourn the January 28, 2025 Special Board Meeting at 9:29 PM. A voice vote was taken. Motion carried 6-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk