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**REGULAR TOWNSHIP MEETING MINUTES
JANUARY 14, 2025**

A Regular Meeting of the Frenchtown Charter Township Board was held on January 14, 2025 at 10:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Sheila Bussell
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	DEPUTY CLERK – Jessica Burt

Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; Township Engineer, Mark Mathe; Tech Experts President & CEO, Thomas Fox and 2 off duty firefighters were in attendance.

Supervisor VanWashenova declared there was quorum at 10:00 AM.

A Moment of Silence was held to remember and honor Jack Lindquist Sr, former Township Trustee.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #25.03 – AGENDA APPROVAL: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the January 14, 2025 agenda as presented. A voice vote was taken. Bryant absent from voting. Motion carried 6-0.

MOTION #25.04 – APPROVAL OF JANUARY 14, 2025 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Yoas to approve the consent agenda as presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Yoas-Yes. Bryant absent from voting. Motion carried 6-0.

CONSENT AGENDA:

- a. December 17, 2024 – Regular Board Meeting Minutes
- b. January 9, 2025 – Special Board Meeting Minutes
- c. Invoices Paid between December 18, 2024 to January 10, 2025
- d. Invoices Paid on January 14, 2025

PUBLIC COMMENT: None

MOTION #25.05 – DISCUSSION – MICHIGAN WEEK RECOGNITION: Motion made by Mr. Yoas; seconded by Mr. Collins to approve waiving residential building permit fees during Michigan Week, May 5, 2025 to May 9, 2025 for the following permit types: driveways, sidewalks, roofing, siding. A roll call vote was taken. Mr. Yoas-Yes; Mr. Collins-Yes; Mrs. Bussell-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Bryant was absent from voting. Motion carried 6-0.

MOTION #25.06 – DISCUSSION – 2ND READING OF ZONING ORDINANCE AMENDMENT 300-10:

Motion made by Mr. Collins; seconded by Mr. Bryant to approve the 2nd reading and adoption of Zoning Ordinance Amendment 300-10. A roll call vote was taken. Mr. Klemz-Yes; Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #25.07 – DISCUSSION – 2ND READING OF ORDINANCE AMENDMENT 233-1:

Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve the 2nd reading and adoption of Ordinance Amendment 233-1. A roll call vote was taken. Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mrs. Bussell-Yes; Mr. Yoas-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #25.08 – DISCUSSION – REVIEW LEASE AGREEMENT AMERICAN TOWER PROPOSAL

– 1015 FIX ROAD: Motion made by Mr. Klemz; seconded by Mr. Bryant to table this item. A voice vote was taken. Motion carried 7-0.

MOTION #25.09 – DISCUSSION – 2 FURNANCE REPLACEMENTS – WATER PLANT:

Motion made by Mr. Collins; seconded by Mrs. Ellison to approve Monroe Plbg & Htg replacing 2 furnaces at the Water Plant at a cost not to exceed \$7,800.00. A roll call vote was taken. Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Yoas-Yes. Motion carried 7-0.

DISCUSSION – ESTABLISH LOCATION FOR HISTORICAL SOCIETY: The Board discussed this item.

MOTION #25.10 – DISCUSSION – DRAINAGE CONTRACT WITH MONROE COUNTY ROAD

COMMISSION: Motion made by Mr. Yoas; seconded by Mr. Klemz to approve the drainage contracts for N Stony Crk Rd enclosed drainage and cross tile replacement at a cost not to exceed \$48,000.00 with a 10% contingency. A roll call vote was taken. – Mr. Yoas-Yes; Mrs. Bussell-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #25.11 – DISCUSSION – REVIEW INTERGOVERNMENTAL AGREEMENT FOR THE PREVIOUSLY APPROVED FLOCK CAMERA SYSTEM:

Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the Intergovernmental Agreement with the County regarding reimbursing the County for up to 3 years at a not to exceed cost of \$24,000 per year to be paid on an annual basis as long as the Flock services are provided and used. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Bussell-Yes; Mr. Yoas-Yes. Motion carried 7-0.

MOTION #25.12 – DISCUSSION – FCT – MONROE COUNTY AMBULANCE SERVICE

AGREEMENT: Motion made by Mr. Bryant; seconded by Mr. Yoas to table this item. A voice vote was taken. Motion carried 7-0.

MOTION #25.13 – REVIEW PURCHASE AGREEMENT FOR LOT 14 IN INDUSTRIAL PARK:

Motion made by Mr. Klemz; seconded by Mrs. Ellison to respond to the offer with a counter proposal for the list price and with revisions to the purchase agreement as recommended by the Township Attorney and as discussed. A roll call vote was taken. Mr. Yoas-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mrs. Bussell-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #25.14 – DISCUSSION – TOWNSHIP PHONE SERVICES:

Motion made by Mr. Bryant; seconded by Mrs. Bussell to approve the Tech Experts phone services quote as presented with a 10% contingency and to direct the Supervisor's office act as the point of contact for the phones and to draft a policy regarding Audio Recording. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Bussell-Yes- Mr. Yoas-Yes. Motion carried 7-0.

MOTION #25.15 – DISCUSSION – IAFF CORRESPONDENCE:

Motion made by Mr. Bryant; seconded by Mrs. Ellison to accept and place on file the IAFF correspondence. A voice vote was taken. Motion carried 7-0.

MOTION #25.16 – DISCUSSION – PLANNING COMMISSION MEMBER REPLACEMENT: Motion made by Mr. Bryant; seconded by Mr. Yoas to approve the Supervisor’s recommendation for the appointment to the Planning Commission of Ignazio Cuccia. A roll call vote was taken. Mr. Klemz-Yes; Mrs. Bussell-Yes; Mr. Yoas-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #25.17 – GO INTO CLOSED SESSION UNDER OPEN MEETINGS ACT SECTION 8h: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve going into Closed Session under Open Meetings Act Section 8h and to include Township Attorney, Deputy Clerk, Building Official and Economic Development Director. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Bussell-Yes; Mr. Yoas-Yes. Motion carried 7-0. This vote was taken at 12:20 pm.

MOTION #25.18 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the minutes of Closed Session and reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 12:38 pm.

MOTION #25.19- GO INTO CLOSED SESSION UNDER OPEN MEETINGS ACT SECTION 8d: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve going into Closed Session under Open Meetings Act Section 8d and to include the Township Attorney, Deputy Clerk, Building Official and Economic Development Director. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Yoas-Yes; Mrs. Bussell-Yes. This vote was taken at 12:39 pm.

MOTION #25.20 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Bryant; seconded by Mrs. Bussell to approve the minutes of Closed Session and reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 12:48 pm.

MOTION #25.21 – EXTEND 3 HOUR MEETING TIME: Motion made by Mr. Bryant; seconded by Mrs. Ellison to extend the meeting past the 3-hour meeting time. A voice vote was taken. Motion carried 7-0.

Trustee Yoas was excused from the meeting.

MOTION #25.22: Motion made by Mr. Bryant; seconded by Mrs. Ellison to direct the Planning Commission to hold a Public Hearing at their next regularly scheduled meeting on February 6, 2025 on proposed text amendment special use requirements. A roll call vote was taken. Mrs. Bussell-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 6-0.

MOTION #25.23: Motion made by Mr. Bryant; seconded by Mrs. Bussell to approve hiring Tyler Bondy as the Youth Softball/Baseball Director to be paid hourly at a cost not to exceed \$7,000.00. A roll call vote was taken. Mr. Collins-No; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Bussell-Yes. Motion carried 5-1.

MOTION #25.24: Motion made by Mr. Bryant; seconded by Mrs. Bussell to approve adjusting the Frenchtown Library Community Room deposit from \$50.00 to \$200.00 and all fees including the deposit to be paid to the Frenchtown Treasurer and to add Emergency contact information for Kyle Bryant & Sheila Bussell. A roll call vote was taken. Mrs. Bussell-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes. Motion carried 6-0.

MOTION #25.25 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Klemz to adjourn the January 14, 2025 Regular Board Meeting at 1:28 PM. A voice vote was taken. Motion carried 6-0.