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**BOARD WORKSHOP MEETING MINUTES
FEBRUARY 18, 2025**

A Regular Meeting of the Frenchtown Charter Township Board was held on February 18, 2025 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Sheila Bussell
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Public Safety/Economic Development Director, Dave Uhl and 5 persons were in attendance.

Supervisor VanWashenova declared there was quorum at 3:00 PM.

CHANGES TO THE AGENDA: There were no changes to the agenda.

MOTION #25.55 – AGENDA APPROVAL: Motion made by Mr. Collins; seconded by Mrs. Ellison to approve the February 18, 2025 agenda as presented. A voice vote was taken. Motion carried 7-0.

MOTION #25.56 – APPROVAL OF FEBRUARY 18, 2025 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Bryant to approve the consent agenda as presented. A roll call vote was taken. Mrs. Bussell-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Collins-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. February 11, 2025 – Regular Board Meeting Minutes
- b. Invoices Paid between February 12, 2025 to February 14, 2025
- c. Invoices Paid on February 18, 2025

PUBLIC COMMENT: One person addressed the Board on a variety of matters.

MOTION #25.57 – DISCUSSION – 2nd READING – ZONING ORDINANCE AMENDMENT 300-11: Motion made by Mrs. Ellison; seconded by Mr. Bryant to adopt the Zoning Ordinance Amendment 300-11 as presented. A roll call vote was taken. Mr. Collins-Yes; Mr. Yoas-Yes; Mrs. Bussell-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #25.58– DISCUSSION – PURCHASE REQUEST – JOHN DEERE SKID STEER – DPW/WATER DEPT: Motion made by Mr. Klemz; seconded by Mr. Collins to approve the Utility Director’s request to purchase a 2019 John Deere Skid Steer from Buck and Knobby at a cost not to exceed \$54,700.00. A

roll call vote was taken. Mrs. Ellison-Yes; Mrs. Bussell-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Yoas-No; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-1.

MOTION #25.59 – DISCUSSION – PURCHASE REQUEST- SILVERADO DUMP TRUCK: Motion made by Mrs. Ellison; seconded by Mr. Collins to approve the DPW/Utility Director’s request to purchase a Dump Truck for a cost not to exceed \$ 82,810.00. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mrs. Bussell-Yes. Motion carried 7-0.

MOTION #25.60 – DISCUSSION – APPROVE BID FROM MAGUIRE IRON, INC. FOR WATER TOWER PROJECT: Motion made by Mr. Klemz; seconded by Mr. Bryant to award the Water Tower Project bid to Maguire Iron, Inc for \$4,359,000.00 and to approve a 5% contingency at a total cost not to exceed \$4,576,950.00. A roll call vote was taken. Mr. Collins-Yes; Mr. Yoas-Yes; Mr. Klemz-Yes; Mrs. Bussell-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #25.61 – ACCEPT AND PLACE ON FILE – JOSHUA MADDOX RESIGNATION NOTICE: Motion made by Mr. Bryant; seconded by Mr. Collins to accept and place on file Joshua Maddox’s resignation letter with an effective date of March 1, 2025 and to thank him for his years of service. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mrs. Bussell-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #25.62 – DISCUSSION – REQUEST REMOVAL OF FIRE DEPARTMENT HIRING RESTRICTIONS: Motion made by Mr. Bryant; seconded by Mrs. Bussell to approve removing the Fire Department’s hiring freeze restriction and allow the Fire Chief to commence the Township hiring process for up to four new hires. A roll call vote was taken. Mrs. Bussell-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Collins-Yes. Motion carried 7-0.

MOTION #25.63 – DISCUSSION – REQUEST TO HIRE BACK-UP ELECTRICAL INSPECTOR: Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve the Building Department’s request to contract with Jeffrey Dommer as a Back-up Electrical Inspector under the same terms as the current back up electrical inspector. A roll call vote was taken. Mr. Bryant-Yes; Mr. Yoas-Yes; Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #25.64 – DISCUSSION – INTERGOVERNMENTAL AGREEMENT FUNDING THE MONROE LOOP TRAIL PROJECT: Motion made by Mr. Collins; seconded by Mrs. Ellison to approve the Intergovernmental Agreement Funding the Monroe Loop Trail Project for \$278,431.06 to be paid in two annual installments and to authorize the Supervisor to sign the Agreement. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mrs. Bussell-Yes. Motion carried 7-0.

MOTION #25.65 – DISCUSSION – CHANGE ORDER #20 – COMMUNITY CENTER: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve Change Order #20 for the Community Center Project as presented. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Yoas-Yes; Mrs. Ellison-Yes; Mr. Collins-Yes; Mrs. Bussell-Yes. Motion carried 7-0.

PUBLIC COMMENT: One person addressed the Board as to meeting items discussed.

MOTION #25.66 – GO INTO CLOSED SESSION UNDER OPEN MEETINGS ACT SECTIONS 8E AND 8H: Motion made by Mr. Bryant; seconded by Mrs. Ellison to go into Closed Session under Open Meetings Act Sections 8e and 8h and to include the Township Attorney and Township Economic Development Director. A roll call vote was taken. Mr. Collins-Yes; Mr. Yoas-Yes; Mr. Klemz-Yes; Mrs. Bussell-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0. This vote was taken at 4:08 PM.

MOTION #25.67 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION

MINUTES/RECONVENE INTO REGULAR SESSION: Motion made by Mr. Bryant; seconded by Mrs. Ellison to approve the minutes of the closed session; to adjourn the closed session and reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 4:30 PM.

MOTION #25.68: Motion made by Mr. Bryant; seconded by Mr. Klemz to authorize the Township Attorney to proceed as proposed with a request for a abeyance and a delayed conditional dismissal. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mrs. Bussell-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes. Motion carried 7-0.

MOTION #25.69 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Klemz to adjourn the Board Workshop Meeting at 4:49 PM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk