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**REGULAR TOWNSHIP MEETING MINUTES
DECEMBER 10, 2024**

A Regular Meeting of the Frenchtown Charter Township Board was held on December 10, 2024 at 8:00 AM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Sheila Bussell
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Kraig Yoas
TREASURER – Julie Ellison	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	DEPUTY CLERK – Jessica Burt

Utility Director, Rich Weirich; Fire Chief, Wendy Stevens; Township Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; Township Engineer, Mark Mathe; Monroe County Sheriff, Troy Goodnough and 2 off duty firefighters were in attendance.

Supervisor VanWashenova declared there was quorum at 8:00 AM.

CHANGES TO THE AGENDA: Add 17A, Agreements for Municipal Center with Monroe County Sheriff’s Department and Resort District Authority and to move agenda item #15 to #14.

MOTION #24.325 – AGENDA APPROVAL: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the December 10, 2024 agenda as amended. A voice vote was taken. Motion carried 7-0.

MOTION #24.326 – APPROVAL OF DECEMBER 10, 2024 CONSENT AGENDA: Motion made by Mrs. Ellison; seconded by Mr. Klemz to approve the consent agenda as presented. A roll call vote was taken. Mr. Yoas-Yes; Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

CONSENT AGENDA:

- a. November 26, 2024 – Regular Board Meeting Minutes
- b. Invoices Paid between November 26, 2024 to December 6, 2024
- c. Invoices Paid on December 10, 2024

PUBLIC COMMENT: None

MOTION #24.327 – DISCUSSION – CANCELLATION OF DECEMBER 24, 2024 TOWNSHIP BOARD MEETING: Motion made by Mr. Bryant; seconded by Mrs. Ellison to cancel the December 24, 2024 Township Board Meeting. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Yoas-Yes; Mr. Klemz-Yes; Mrs. Bussell-Yes. Motion carried 7-0.

MOTION #24.328 – DISCUSSION – APPROVE INSPECTOR 2025 CONTRACTS: Motion made by Mr. Klemz; seconded by Mr. Collins to approve Steve Peterson, Plumbing Inspector and Roger Morgan, Electrical

Inspector's 2025 contracts. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mrs. Bussell-Yes; Mr. Yoas-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #24.329 – DISCUSSION – 1ST READING – ORDINANCE TO REPEAL FRENCHTOWN CHARTER TOWNSHIP ORDINANCE ESTABLISHING POWERS OF CONSTABLES – ORDINANCE

233-1: Motion made by Mr. Klemz; seconded by Mr. Bryant to have the 1st reading of Ordinance Amendments 233-1 to Repeal Ordinance Establishing Powers of Constables. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #24.330 – DISCUSSION – 1ST READING – ZONING ORDINANCE AMENDMENT 300,

ARTICLE 5 SIGNAGE: Motion made by Mr. Collins; seconded by Mr. Yoas to approve the 1st reading of Zoning Ordinance Amendment 300, Article 5 regarding Signage. A roll call vote was taken. Mr. Collins-Yes; Mrs. Bussell-Yes; Mr. Klemz-Yes; Mr. Yoas-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes. Motion carried 7-0.

MOTION #24.331 – DISCUSSION – 2025 BUDGET ADMINISTRATION & GENERAL

APPROPRIATIONS ACT RESOLUTION: Motion made by Mrs. Ellison; seconded by Mr. Bryant to adopt the 2025 Budget Administration & General Appropriations Act Resolution. A roll call vote was taken. Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mrs. Bussell-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #24.332 – DISCUSSION – 2025 BUDGET ADMINISTRATION RESOLUTION: Motion made by Mrs. Ellison; seconded by Mr. Klemz to adopt the 2025 Budget Administration Resolution. A roll call vote was taken. Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Yoas-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mrs. Bussell-Yes. Motion carried 7-0.

MOTION #24.333 – DISCUSSION – LOCAL GOVERNMENT APPROVAL – CLASS C/ON PREMISES

LICENSE – 2619/2621 N DIXIE HWY: Motion made by Mr. Collins; seconded by Mrs. Ellison to approve the Local Government Approval Class C On Premises License Resolution for 2619/2621 N Dixie Hwy. A roll call vote was taken. Mr. Klemz-Yes; Mr. Yoas-No; Mr. Collins-Yes; Mrs. Bussell-No; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 5-2.

MOTION #24.334 – DISCUSSION – REVIEW LIQUOR CONTROL LICENSE & PERMIT

APPLICATION – 2619/2621 N DIXIE HWY: Motion made by Mr. Collins; seconded by Mrs. Ellison to approve the On-Premises Retailer License and Permit Application with a check to the State of Michigan for \$1,322.50 and to authorize the signing of the application and any other documents required by the MLCC by Township Clerk Kyle Bryant. A roll call vote was taken. Mr. Collins-Yes; Mrs. Bussell-No; Mr. Klemz-Yes; Mr. Yoas-No; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #24.335 – DISCUSSION – PURCHASE REQUEST – TILT TRAILER – DPW/WATER

DEPARTMENT: Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve the purchase of a Tilt Trailer from Kelley & Sons Trailers at a cost not to exceed \$12,235.00. A roll call vote was taken. Mr. Yoas-Yes; Mr. Collins-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mrs. Bussell-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #24.336 – DISCUSSION – PURCHASE REQUEST – TELEVISIONS FOR MUNICIPAL

PROJECT: Motion made by Mr. Bryant; seconded by Mrs. Bussell to approve purchasing 10 Televisions for the Municipal Project from CDW at a cost not to exceed \$12,479.17. A roll call vote was taken. Mrs. Bussell-Yes; Mr. Yoas-Yes; Mr. Klemz-Yes; Mr. Collins-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes. Motion carried 7-0.

MOTION #24.337 – AGREEMENTS FOR MUNICIPAL CENTER FROM MONROE COUNTY

SHERIFF’S DEPARTMENT & RESORT DISTRICT AUTHORITY: Motion made by Mr. Collins; seconded by Mr. Klemz to approve the Memorandum of Understanding with the Monroe County Sheriff’s Office and the Lease Agreement with the Resort District Authority. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Yoas-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #24.338 – GO INTO CLOSED SESSION UNDER OPEN MEETINGS ACT SECTION 8D:

Motion made by Mr. Bryant; seconded by Mr. Yoas to approve going into Closed Session under Open Meetings Act Section 8d and to include Township Attorney, Deputy Clerk, Building Official and Economic Development Director. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Yoas-Yes; Mr. Klemz-Yes; Mrs. Bussell-Yes. Motion carried 7-0. This vote was taken at 9:05 am.

MOTION #24.339 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION

MINUTES/RECONVENE INTO REGULAR MEETING: Motion made by Mr. Bryant; seconded by Mrs. Bussell to approve the minutes of Closed Session and reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 10:05 am.

MOTION #24.340: Motion made by Mrs. Ellison; seconded by Mr. Yoas to authorize the Township Attorney to prepare a proposal with the terms as discussed and submit it to the Township Board for review and comment prior to submission. A roll call vote was taken. Mr. Collins-Yes; Mrs. Bussell-No; Mr. Klemz-Yes; Mr. Yoas-No; Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes. Motion carried 7-0.

MOTION #24.341 – GO INTO CLOSED SESSION UNDER OPEN MEETINGS ACT SECTION 8H:

Motion made by Mrs. Ellison; seconded by Mr. Yoas to approve going into Closed Session under Open Meetings Act Section 8h and include Township Attorney, Deputy Clerk, Building Official and Economic Development Director. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mr. Yoas-Yes; Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 7-0.

MOTION #24.342 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION

MINUTES/RECONVENE INTO REGULAR MEETING: Motion made Mr. Bryant; seconded by Mrs. Ellison to approve the minutes of Closed Session and reconvene in open session. A voice vote was taken. Motion carried 7-0. This vote was taken at 10:37 am.

MOTION #24.343: Motion made by Mr. Bryant; seconded by Mr. Klemz to approve the request of the Township Attorney in correspondence dated December 6th, 2024 and to allow her to explore possible resolution of the pending cases as discussed. A roll call vote was taken. Mr. Bryant-Yes; Mrs. Ellison-Yes; Mr. VanWashenova-Yes; Mrs. Bussell-Yes; Mr. Collins-Yes; Mr. Klemz-Yes; Mr. Yoas-Yes. Motion carried 7-0.

MOTION #24.343 – DISCUSSION – PURCHASE REQUEST – ADDITIONAL DESK FOR MUNICIPAL

CENTER: Motion made by Mr. Klemz; seconded by Mrs. Ellison to approve purchasing a desk from Wolverine Commercial Furnishings at a cost not to exceed \$1,853.30. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mrs. Ellison-Yes; Mr. Bryant-Yes; Mrs. Bussell-Yes; Mr. Yoas-Yes. Motion carried 7-0.

MOTION #24.344 – DISCUSSION – AMENDING BOARD RULES:

Motion made by Mr. Bryant; seconded by Mr. Klemz to approve amending Board Rules with the corrections to Section 2.4 as discussed. A roll call vote was taken. Mr. Collins-Yes; Mrs. Ellison-Yes; Mr. Yoas-Yes; Mr. Bryant-Yes; Mrs. Bussell-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes. Motion carried 7-0.

PUBLIC COMMENT: None

MOTION #24.345 – EXTEND 3 HOUR MEETING: Motion made by Mr. Bryant; seconded by Mrs. Ellison to extend the meeting by 30 minutes. A voice vote was taken. Motion carried 7-0.

MOTION #24.346 – ADJOURNMENT: Motion made by Mr. Bryant; seconded by Mr. Klemz to adjourn the December 10, 2024 Regular Board Meeting at 11:00 AM. A voice vote was taken. Motion carried 7-0.

Al VanWashenova, Township Supervisor

Kyle Bryant, Township Clerk