



**Frenchtown Charter Township
 Planning Commission
 2744 Vivian Road
 Monroe, MI 48162
 734-242-5900**

CONDITIONAL USE APPLICATION

ADMINISTRATIVE

Applicant must provide **with this application, a copy of the site plan, fees, escrow deposit, and all relative documents.**

Please refer to Site Plan and Development Review Section 7.03 of the Zoning Ordinance of Charter Township of Frenchtown.

<https://www.frenchtownmi.gov/wp-content/uploads/Frenchtown-ZO-Final-Version-September-2023-1.pdf>

DATE	<input type="text"/>	PROJECT ADDRESS	<input type="text"/>
		PROJECT PARCEL ID	<input type="text"/>

APPLICANT INFORMATION

Name:	<input type="text"/>		
Address:	<input type="text"/>		
City:	<input type="text"/>	State:	<input type="text"/>
		Zip:	<input type="text"/>
Phone:	<input type="text"/>	Cell:	<input type="text"/>
Email:	<input type="text"/>		

PROPERTY OWNER INFORMATION

Name:	<input type="text"/>		
Address:	<input type="text"/>		
City:	<input type="text"/>	State:	<input type="text"/>
		Zip:	<input type="text"/>
Phone:	<input type="text"/>	Cell:	<input type="text"/>
Email:	<input type="text"/>		

PROPERTY DESCRIPTION

Zoning Classification:

Lot Size:

Description of Proposed Project:

Present Use:

Proposed Use:

Are you represented by an Architect or Engineer? Yes No

Name of Architect / Engineer

Address

Telephone # (____) _____ Fax (____) _____

Are you represented by an Attorney? Yes No

Name of Attorney

Address

Telephone # (____) _____ Fax (____) _____

Will your attorney be present at the Meeting? Yes No

ATTACH THE FOLLOWING:

1. **3** hard copies of the site plan, sealed by a registered architect, engineer, or landscape architect. Please also provide an electronic copy via email to Frenchtownplanning@Frenchtownmi.gov
2. A brief written description of the existing and proposed uses, including but not limited to: hours of operation, number of employees on largest shift, number of company vehicles, etc.
3. If necessary, review comments of approval received from county, state, or federal agencies that have jurisdiction over the project.
4. One check to establish an escrow account with a beginning balance of **\$1,400** - \$400 for the Township Engineer and \$1,000 for the Township Planner. Any money left over at the end of the process will be refunded to the applicant.
5. One electronic or paper copy submitted to **Fire Savvy Consultants, 701 Woodward Heights, Suite 106, Ferndale, Michigan 48220**, for review. Applicant is responsible for fees paid to Fire Savvy Consultants directly.

SITE PLAN SUBMITTAL CERTIFICATIONS

I certify that I have reviewed the Site Plan submittal documents and have compared it to the Site Plan and Development Review Section 7.03 of the Zoning Ordinance of Charter Township of Frenchtown.

I further understand that **if my submittal requires any reviews by the following entities, I am responsible for all plans and correspondence to be submitted to the agencies listed below:**

Monroe County Health Department Environmental Health Division 29 Washington Street Monroe, MI 48161	Monroe County Drain Commission Attn: Doug Link 1005 S. Raisinville Road Monroe, MI 48161	City of Monroe Attn: Barry Laroy 120 E. First Street Monroe, MI 48161
Michigan Department of Transportation 10321 E. Grand River Ave. Suite 500 Brighton, MI 48116	Monroe County Road Commission 840 S. Telegraph Road Monroe, MI 48161	Fire Savvy Consultants 701 Woodward Heights Suite 106 Ferndale, MI 48220

PLEASE NOTE: The applicant or a designated representative **MUST BE PRESENT** at all scheduled review meetings or the site plan application may be tabled due to lack of representation.

Failure to provide true and accurate information on this application shall provide sufficient grounds to deny approval of a site plan application or to revoke any permits granted subsequent to site plan approval.

APPLICANT'S ENDORSEMENT

All information contained herein is true and accurate to the best of my knowledge. I acknowledge that the Planning Commission will not review my application unless all information required in this application and the Zoning Ordinance have been submitted. I further acknowledge that the Township and its employees or agents shall not be held liable for any claims that may arise as a result of acceptance, processing, or approval of this application.

Signature of Applicant

Date

Signature of Property Owner

Date

Conditional Use

Approved _____

Denied _____

Building Official

Date

Updated 6-4-2024