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**FRENCHTOWN CHARTER TOWNSHIP**

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**CHRIS COLLINS**

**GARY KLEMZ**

**MATT RIMEL**

*TRUSTEES*

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**BOARD WORKSHOP MEETING MINUTES  
APRIL 16, 2024**

A Regular Meeting of the Frenchtown Charter Township Board was held on April 16, 2024 at 3:00 PM at the Township Hall, 2744 Vivian Road, Monroe, Michigan.

PRESENT:	TRUSTEE – Matt Rimel
SUPERVISOR – Al VanWashenova	TRUSTEE – Chris Collins
CLERK – Kyle Bryant	TRUSTEE – Christiaan Carlton
TREASURER – Julie Ellison - EXCUSED	TRUSTEE – Gary Klemz
TWP ATTORNEY – Kerry Bondy	

Deputy Clerk, Jessica Burt; Fire Chief, Wendy Stevens; DPW Director, Richard Weirich; Public Safety/Economic Development Director, Dave Uhl; Building Official, Gary Dahl; Recreation Director, Phil Coyle; Twp Engineer, Mark Mathe were in attendance.

Supervisor VanWashenova declared there was quorum at 3:00 PM.

**CHANGES TO THE AGENDA:** There were no changes to the agenda.

**MOTION #24.100 – AGENDA APPROVAL:** Motion made by Mr. Carlton; seconded by Mr. Rimel to approve the April 16, 2024 agenda as presented. A voice vote was taken. Motion carried 6-0.

**MOTION #24.101 – APPROVAL OF APRIL 16, 2024 CONSENT AGENDA:** Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the consent agenda as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 6-0.

**CONSENT AGENDA:**

- a. April 9, 2024 –Regular Board Meeting Minutes
- b. Invoices paid between April 10, 2024 to April 12, 2024
- c. Invoices to be Paid on April 16, 2024

**PUBLIC COMMENT:** None

**MOTION #24.102 – DISCUSSION – REVIEW BIDS FOR KITCHEN UPGRADES – MUNICIPAL PROJECT:** Motion made by Mr. Rimel; seconded by Mr. Bryant to approve the Burkett Restaurant Equipment & Supplies quote for kitchen upgrades for the Community Center kitchen at a cost not to exceed \$313,100.00. A roll call vote was taken. Mr. Carlton-Yes; Mr. Klemz-Yes; Mr. Rimel-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes. Motion carried 6-0.

**MOTION #24.103 – REVIEW DTE LED STREETLIGHT CONVERSION BREAKDOWN:** Motion Mr. Klemz; seconded by Mr. Carlton to table the DTE LED Streetlight Conversion Breakdown for additional information. A voice vote was taken. Motion carried 6-0.

**MOTION #24.104 – DISCUSSION – REVIEW PROPOSAL FOR YOUTH FALL SOCCER LEAGUE – RECREATION DEPARTMENT:** Motion made by Mr. Klemz; seconded by Mr. Rimel to approve the Youth Fall Soccer League as presented and to authorize the Recreation Director to create a new youth fall soccer league as proposed and to spend up to \$500.00 for equipment (goals and balls) as needed based on number of teams. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 6-0.

**MOTION #24.105 – DISCUSSION – REVIEW MEMORIAL PROGRAM – RECREATION DEPARTMENT:** Motion made by Mr. Bryant; seconded by Mr. Rimel to approve the Memorial Program as presented. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Klemz-Yes; Mr. Collins-Yes. Motion carried 6-0.

**MOTION #24.106 – GO INTO CLOSED SESSION UNDER OPEN MEETINGS ACT 8d & 8h:** Motion made by Mr. Bryant; seconded by Mr. Rimel to go into Closed Session under Open Meetings Act 8d & 8h and to include the Township Attorney, Deputy Clerk; Economic Development Director and Building Official. A roll call vote was taken. Mr. Rimel-Yes; Mr. Carlton-Yes; Mr. Bryant-Yes; Mr. VanWashenova-Yes; Mr. Collins-Yes; Mr. Klemz-Yes. Motion carried 6-0. This vote was taken at 3:31 pm.

**MOTION #24.107 – ADJOURN CLOSED SESSION/APPROVE CLOSED SESSION MINUTES/RECONVENE INTO WORKSHOP MEETING:** Motion made by Mr. Rimel; seconded by Mr. Bryant to approve the minutes of Closed Session and reconvene in open session. A voice vote was taken. Motion carried 6-0. This vote was taken at 4:14 pm.

**MOTION #24.108 – TABLES & CHAIRS – MUNICIPAL CENTER :** Motion made by Mr. Rimel; seconded by Mr. Carlton to approve the Burkett Restaurant Equipment & Supplies quote as presented for tables and chairs for municipal center at a cost of \$33,400.00. A roll call vote was taken. Mr. Collins-Yes; Mr. Klemz-Yes; Mr. VanWashenova-Yes; Mr. Bryant-Yes; Mr. Carlton-Yes; Mr. Rimel-Yes. Motion carried 6-0.

**PUBLIC COMMENT:** None

**MOTION #24.109 – ADJOURNMENT:** Motion made by Mr. Bryant; seconded by Mr. Carlton to adjourn the April 16, 2024 Board Workshop Meeting at 4:27 PM. A voice vote was taken. Motion carried 6-0.

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Al VanWashenova, Township Supervisor

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Kyle Bryant, Township Clerk